

Lynnville Town Council
October 6, 2020 Agenda

CALL TO ORDER - PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Tabled till October 20, 2020 Meeting

APPROVAL OF CURRENT BILLS: September 15, 2020 – October 6, 2020

DELINQUENT NOTICES: Shut off date October 10, 2020**List for Park Lessees given to Sarah**

ADJUSTMENTS:

#1 – 227 E 4 th St - \$64.43	Running toilet - Repaired
#2 – 119 W 2 nd St - \$71.92	Pool fill in July
#3 – 557 N Main St - \$55.29	Pool fill

TREASURY REPORT:

Community Center	\$ 32,342.40
Fire Department	\$141,712.69
General	\$637,366.11
Park	\$193,241.82
Utilities	\$903,339.81

****Amount saved for Digital Meters \$160,486.99**

NEW BUSINESS:

- David Yager – previous meeting
- W 1st St/Vine St culvert repair estimate
- Park Addendum to add spouse – Kirk Newman
- Decision concerning Town parade – Tabled from previous meeting
- Town Marshal – Preston Byers
- Public Hearing for 2021 Budget
- 2020 ILMCT District Meeting – State called
- Estimates on new A/C unit for Community Center – Community Center is able to be repaired instead of new units at this time
- Water Audit – Aaron Rohner
- Spurgeon Project – Aaron Rohner

Gary Holder, Town Superintendent – Not Present due to vacation

- Work Report

J. William Bruner, Attorney

- Update on Nuisance Complaints
 - 426 Oak St - Abandoned trailer
 - 217 Doerner Rd
 - 104 Beaver Ln

Lauri Stockus, Clerk-Treasurer

Tim Reibold, Fire Department

Doris Horn, Town Council Member

- Tractor purchase

Rachel Titzer, Town Council Member

Stacy Tevault, Town Council President

ADJOURNMENT

NEXT MEETING: October 20, 2020 – 6:00pm@ Lynnville Park

October 06, 2020

1 David & Linda Yegor
2 Linda Newman

3 Aaron Reiner

4 Russell Wallace

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Town of Lynnville

October 6, 2020

Present: Stacy Tevault, Rachel Titzer, Doris Horn, J. William Bruner, Lauri Stockus
Absent: Gary Holder

Call to Order

Moment of Silence – Pledge of Allegiance

Approval of Minutes: Approval of the September 1, 2020 will be tabled because they have not been finished yet.

Approval of Current Bills: Doris makes the motion to approve the September 15, 2020 – October 6, 2020 bills as presented. Rachel seconded. All in favor. Motion carries.

Delinquent Bills: Shut off date October 10, 2020. The lessee delinquents have been given to Sarah to send violation of lease. Rachel makes a motion to shut off water for all delinquent accounts not paid by shut off date. Doris seconded. All in favor. Motion carries.

Adjustments:

1. 227 E 4th St - \$64.43 Running toilet – Repaired Doris makes a motion to approve this adjustment. Rachel seconded. All in favor. Motion carries.
2. 119 W 2nd St - \$71.92 Pool fill in July – Doris makes a motion to approve this adjustment. Rachel seconded. All in favor. Motion carries.
3. 557 N Main St - \$55.29 Pool fill – Doris makes a motion to approve this adjustment. Rachel seconded. All in favor. Motion carries.

Treasury Report: Lauri Stockus Clerk-Treasurer

Community Center	\$ 32,342.40
Fire	\$141,712.69
General	\$637,366.11
Park	\$193,241.82
Utilities	\$903,339.81

**Amount saved for Digital Meters \$160,486.99

Public Hearing for 2021 Budget:

Stacy: Will now close the Town Council Meeting and open for Public Hearing for the 2021 Budget. Doris makes a motion to close Town Council meeting and open Public Hearing for 2021 Budget. Rachel seconded. All in favor. Motion carries. Stacy lets everybody know there are copies of the Notice to Taxpayers on counter if anybody would like one.

Notice to Taxpayers: Notice is hereby given to taxpayers of LYNNVILLE CIVIL TOWN, Warrick County, Indiana that the proper officers of LYNNVILLE CIVIL TOWN will conduct a public hearing on the year 2021 budget. The adoption meeting will be Tuesday, October 20, 2020 @ 6:00pm. Stacy opens the floor to comments or questions concerning the 2021 Budget. There are no comments or questions. Doris makes a motion to close the Public Hearing for the 2021 Budget and open the Town Council meeting. Rachel seconded. All in favor. Motion carries. Public Town Council Meeting Reopened.

New Business:

David Yager – Concerning Previous Meeting:

Requested a reading of the previous Lynnville Town Council meeting minutes, however they are unavailable at this time due to illness in the Clerk's office. Stacy informs him that the minutes will be available at the next Town Council meeting.

He is present at this meeting because his neighbors brought up the drainage issue in front of his "garage" on W 1st street. He speaks in the W 1st street/vine street culvert topic.

W 1st St/Vine St – Culvert Repair Estimate:

Estimate given by Wilcox EarthWorks is discussed. Rachel was the contact person on this project. Wilcox looked at the culvert, it is observed to be collapsing, eroding, and filling with rock. He advised that the culvert in place now is not adequate to deal with the amount drainage from that area. Wilcox also said that he would work with Mr. Yager if he wanted to correct the issues at his "garage" on W. 1st Street. Mr. Yager states that he is aware that the drain he put in for his property is on Town of Lynnville right-of-way and asks if he would be responsible for putting in another drain with larger tile. Drainage around this area is discussed between the Council Members and Mr. Yager. He states that he did go to the County Planning Commission when he built the barn but when he put in the drainage and they did not specify the size of drain that was needed. Doris asks for him to look for his "As-Built" to see if it states the pipe dimension that should have been placed. It is further discussed that the drainage under his driveway is not adequate to drain the property. Mr. Bruner is asked to advise on who is responsible for the correction of the drainage. Mr. Bruner suggests that more research be done to determine what was advised when Mr. Yager built the building. Doris says the Council will look at his original plans and discuss how to proceed. Mr. Yager says he will bring in what paperwork he has from the original construction of his garage. Stacy informs that this culvert is only a piece of the issue with the drainage at this area and the Town of Lynnville is also going to have to look at the rest of the drainage issues in this area. Doris requests that as we go forward with ditching/drainage in the town, who ever does it marks the size of the culverts as they are redone. Russ Wallace, Mr. Yager's neighbor, asks to address the Council on the drainage issue. His concern is that if a larger culvert/drainage system is placed in this problem area, it will cause "wash-out" further down the line. Mr. Wallace states that he feels the people who developed the cul-de-sac and the Town Council at that time are ultimately responsible for the on-going drainage issues. Mr. Wallace discusses his opinions on what needs to be done to fix the issues. The Town Council states that "we are working our way in your direction" as it pertains to the drainage and the Lauri has already filed the paperwork with the state to start the process on our end. Stacy clarifies that the Town of Lynnville is working on drainage issues all over town, this is a known issue, and the Town Council is aware of the issues. Issues with the initial design/building of the subdivision are discussed to no avail, Mr. Bruner clarifies that the Town is not responsible for the building of the subdivision or the ditching when the subdivision was built. Mr. Bruner once again advises the parties involved to seek legal representation.

Park Assignment to Add Spouse – Kirk Newman:

Mr. Newman wishes to add his spouse to his lease at Lynnville Park. Mr. Bruner Clarifies that this is called an ASSIGNMENT not and addendum. The Town Council states that it costs \$195.00 and once that is paid the assignment is complete. Mr. Newman requests a completed copy of the lease with assignment for his files. Mr. Bruner requests that a motion be made on the assignment of Mr. Newman's wife (Cecilia Newman) to the existing lease he has at the Lynnville Park. Stacy entertains a motion. Rachel makes the motion to allow this assignment. Doris seconded. All in favor. Motion carries.

Decision Concerning Town Parade – Tabled from Previous Meeting:

It has been discussed at previous meetings of the Lynnville Town Council and Lynnville Park Board that it is in best interest to NOT hold the Town Christmas Parade this year due to COVID-19. The Holiday Parade is officially cancelled as of this meeting. Stacy discusses other holiday ideas that may be options for this year.

Town Marshal – Preston Byers

Stacy introduces Preston Byers (who is not available at this meeting) as the new town marshal for Lynnville. She presents paperwork that will need to be completed as soon as possible. Stacy reads the employment agreement and some of the Town Marshal's Duties. It is stated that Preston will give the Town of Lynnville an average of 7-9 hours per week. Stacy entertains a motion to assign Preston Byers as an employee of the Town of Lynnville as the Town Marshal. Doris makes a motion to hire Preston Byers as Town Marshal. Rachel Seconded. All in favor. Motion carries. Stacy then makes a motion to enter into an agreement with the Warrick County Sheriff's office to provide law enforcement services to the Town of

Lynnville. (This motion is made to satisfy information needed by the insurance company.) Doris makes the motion. Rachel seconded. All in favor. Motion carries.

2020 ILMCT District Meeting – State Called

Lauri presents. This training is required by the State of Indiana. Both Lauri and Miranda are required to “attend” this virtual meeting. Lauri is proposing that we “attend this training out of the office.” Stacy asks that a note be placed on the door of Town Hall letting people know Lauri and Miranda are out of office for training. Stacy entertains a motion to allow Lauri and Miranda to attend the “virtual” ILMCT District Meeting. Rachel makes the motion. Doris seconded. All in favor. Motion carries.

Estimates on new A/C Unit for Community Center – Community Center is able to be repaired instead of new units at this time.

Quotes have been given however no bills have been received. The Fire Department also had EL. Walters look at their A/C unit. Stacy will reach out to Kevin Smith to get the invoice for the work done at the Community Center as well as the Fire Department.

Walter Bailey for L.A. Dirt Riders:

Mr. Bailey is present to get approval for the L.A. Dirt Riders to host their annual “Mid-South” race at Lynnville Park on November 21st and 22nd with the race being on the 22nd. He states that the club has had the date reserved but they were waiting on approval for the race route. They are aware of the changes to the park and they will work around the changes that have been made. Doris volunteers to be the contact person between the club and Sarah. The price for the race is set up by an existing contract. The dates for the race will be checked on and Sarah/Doris will be in contact with the L.A. Dirt Riders.

Water Audit – Aaron Rohner from Commonwealth Engineers

Aaron has the Task Order to perform a Water Audit and Level 1 Validation as required by the Indiana Finance Authority (IFA) and Senate Enrolled Act (SEA) 4 (2019). The amount of payment to Commonwealth Engineers by the Town of Lynnville for performing audit and validation will be \$1500.00. Rachel makes a motion to approve the Task Order for Water Audit and Level 1 Validation by Commonwealth Engineers in the amount of \$1500.00. Doris seconded. All in favor. Motion carries.

Spurgeon Project – Aaron Rohner from Commonwealth Engineers

There were not any questions at this time. **Mr. Bruner:** sent part of the documentation today. There are forms to sign tonight including **Legal Services Agreement, Memorandum of Understanding and Engagement Letter Agreement Related to Services with Baker Tilly.** The Spurgeon attorney will be presenting these documents at the Spurgeon meeting the following night. Doris makes a motion to sign legal documents including Legal Services Agreement, Memorandum of Understanding and Engagement Letter Agreement Related to Services with Baker Tilly, Legal Services Agreement between The Town of Lynnville and J. William Bruner and the Memorandum of Understanding with The Town of Spurgeon. Rachel seconded. All in favor. Motion carries.

Mr. Bruner will distribute the signed contracts to each unit but when it is time to have financial information documents completed, he will refer them back to Lauri.

Gary Holder – Town Superintendent: Not Present Due to Vacation

Marcus Jolly – Veolia:

Updates from the last few months. Marcus summarizes the running of the Water Sewer plant over the past couple months. He mentions all required testing and reporting is being done and briefly mentions changes and updates that Veolia has made to the plant. Next, he talks about researching a Water System {unintelligible} which tells them the status of the Water Tower and controls as the one that is there now is very dated. He is working on getting pricing for

that. Warrantee work through Commonwealth Engineers has been performed or is scheduled. Marcus states that overall, everything is going well. He has worked with any of the residential complaints that has come in. The Council specifically ask about the complaints coming from a resident on 4th street. Marcus informs them that everything has been tested/changed out on our end and the customer is receiving clean water from us, so if there are any other complaints the issue lies on the customers side of the meter. He mentions that he has reports for the Town Council to look over, but everything is going as expected.

Mr. Bruner – Town Attorney:

Update on Nuisance Complaints

Mr. Bruner states that he does not have any updates for the listed properties. He discusses the on-going situation between the town and Deanna Corn. Stating that progress has been minimal, another court date has been set for October 22, 2020 at 2:00pm.

426 Oak St – Abandoned Trailer – No Update.

217 Doerner Rd – Mr. Bruner states that he has had no other information given to him after the initial letter came back undeliverable. Lauri states that she gave Sarah the information 8/29/2020 and instructed her to get with Mr. Bruner to proceed. Mr. Bruner does not recall getting any follow-up information. Park email is discussed, Stacy want someone to be checking the Park's email daily and would like the email linked to Sarah's Park phone. Mr. Bruner mentions that the park can just email him the required information.

104 Beaver Ln – No Update.

Tim Reibold – Fire Department: Not present. No updates.

Lauri Tevault – Clerk-Treasurer:

In the discussion about time clocks it was mentioned that an additional phone line for both Town Hall and the Park are needed. She also discusses that she has been in contact with the MainStream Fiber people to draw up service agreements for Town Hall, Water/Sewer, Park and Fire/Community center.

Doris Horn:

Tractor purchase: Tabled until November 2nd Town Board Meeting since Gary Holder is not present. Doris states that she has quotes available that were looked over by Mike Aigner and differences in the tractors were highlighted for consideration.

Rachel Titzer:

Discusses the To-Do list/Completed items list from the Town Superintendent. "Power-wash the Community Center" is marked as done; however, it is obvious that the back of the building was not done, this needs to be completed. The gutters need to be addressed as there are trees growing out of them. Next, the issue with use of RoundUp in areas it should not have been used is discussed. Then the issue with installing the riprap on the ditches on Peach street is talked about. Lauri is instructed to contact Gary on these issues.

Banners for the Holiday Season

Rachel will take over the task of securing donations and ordering the flags. She also brings up ordering the decorative posts for the street signs along Main Street. Stacy states that she has no problem with that.

Time clocks are discussed - Rachel wants us to proceed with purchasing them for the Town Garage and one for the Park. Lauri states that we have a file on them, and she was just waiting for information to purchase them. Stacy wants Lauri to pick a time clock and train the employees. Stacy entertains a motion to get time clocks for the Town Garage as well as Lynnville Park employees. Doris makes the motion. Rachel seconded. All in favor. Motion Carries.

A key was lost this month and was never found. Rachel and Stacy want a copy of all keys available at Town Hall and signed in/out from both places.

Leases at Park to be signed. Lauri has never gotten the leases back since July when she sent them to be corrected. Rachel wants the leases available to be signed by the next Park meeting. Lauri is to communicate this to Sarah.

Painting bids for the Recreation Building. Rachel would like to see the building painted by the end of the year.

Groundwork at the park for the new playground is discussed. Rachel will reach out to the ground cover company again. The invoice has to be re-written to exclude taxes.


Stacy Tevault:

Russ Wallace would like updates on what is going on with the Tecumseh Trail. Stacy shares that the second stage is now complete, basically. The bids that came in for the Trail project were for a self-funded situation. The Trail committee was able to secure some funding through grants, based on the original pricing, only to find out that the contractors would then have to go through a bidding process through the grant company. This basically doubled the cost of the third section of the trail, so as of right now, the Trail Committee is shy on funding to complete the project. The process has also been slowed due to COVID-19. There will also have to be some route changes, as well as several other issues that have come up with land ownership. Stacy does not expect the trail to be completed this calendar year. Stacy gives Mr. Wallace information that he requested. Discussion continues about general terms of the trail issues.

Next Meeting will be October 20, 2020, 6:00pm at Lynnville Park

Stacy entertains a motion to adjourn the meeting. Doris makes the motion to adjourn. Rachel seconded. All in favor. Meeting is adjourned.


Lynnville Town Council:



President



Council Member



Council Member

Attest: 

Clerk-Treasurer